

GEO Training Program

New Employee Orientation

GEO offers an orientation program for all new employees, depending on your facility this training may include:

- Welcome
- Facility Mission, Purpose and Goals
- Employee Standards of Conduct
- Interpersonal Communication Skills
- Employee Rights and Responsibilities
- Rights and Responsibilities of Offenders
- Safety and Sanitation
- Proper Handling of Hazardous Materials including MSD sheets
- Staff Integrity and Ethics
- Count Procedures
- Disciplinary Procedures/Incident report writing
- Remand & Release Procedures
- Disposition of Property
- Interacting with residents of the opposite sex
- Interpersonal Relations/Communication skills
- Searches/Roving/Pat Searches
- Log Book/Key Control
- Life Safety/Emergency Plan
- Emergency procedures
- Legal Issues
- Supervisory Authority/Offenders Rules and Regulations
- Accountability & Security Procedures
- Universal Precautions/Work Stoppage
- Signs of Suicide/Suicide Precautions
- Social and cultural lifestyles of offenders/Use of Force/Supervision of Offenders/Crisis Intervention
- CPR/First Aid
- Prevention, identification & handling of sexual abuse, assault incidents
- Sexual Harassment
- Cultural Diversity
- Handling and Disbursement of residents medication
- Operations Intake Process
- Completion of Shift/Tour of Facility

Employees also receive additional training specific to their individual job assignments.

Correctional Officer Pre-service Training

In addition to orientation training, all new full-time security personnel receive training during their first year of employment. These lesson plans are designed to meet or exceed ACA standards. Courses typically contained include:

- Security Procedures
- Documentation Skill
- Social and Cultural Lifestyles
- Lock-Out – Tag-Out
- Weekly Shakedowns
- Weekly Safety & Sanitation
- Offender Supervision
- Chemical Inventory & MSD sheets
- Emergency Plans/- Preparedness
- QCP Training
- Tool Control
- Key Control
- Count Procedures
- Access to Medical Care
- Grievance Procedures
- Offender Discipline
- Offender Manipulation
- First Aid/CPR/AED
- Property Confiscation
- Disposition of Property
- Release Procedures
- Remand Procedures/Movement Sheets
- Universal Precautions
- Use of Force
- Hazardous Chemical Control

Additional Yearly Training

All GEO Employees receive additional in-service training each year after your first year of employment in accordance with ACA standards. This training is designed to keep the Corrections Officer, Supervisor, Manager, Professional Staff and Support Staff current and up to date with changes in policy, procedure or processes related to you position. The classes may include;

- Training Goals
- Chain of Command
- Accountability & Security Procedures
- Central Log Documentation
- Use of Force
- Security and Sanitation Inspections

- Shakedowns
- Supervision
- Chemical Inventory & MSD sheets
- Residents Rights and Responsibilities
- QCP Training
- Count Procedures
- Pat Searches
- Key Control
- Emergency Evacuation/Life Safety/
- Evacuation Plan/Natural Disaster
- Release Procedures
- Remand Procedures/Movement Sheets
- Security Threat Groups
- Disposition of Property/Confiscation
- Suicide Detection and Prevention
- Universal Precaution/Legal Issues
- Use of Force
- Sexual Harassment
- Prison Rape Prevention Act (PREA)